

# Moving Checklist

- Send change of address cards to:
  - Post office
  - Charge accounts
  - Subscriptions
  - Friends
  - Relatives
  - Mail order clubs (books, tapes)
  - Firms which you have time payments
  - Past employer to receive W-2
- Make arrangements with moving company.
- Disconnect/transfer utilities and advise where to send final bills.
  - Water
  - Gas/electric
  - Trash
  - Cable/satellite
  - Phone
- Cancel deliveries:
  - Milk
  - Newspapers
  - Other
- Transfer bank accounts:
  - Checking
  - Savings
  - Safe deposit box
- Obtain birth and baptismal records for all family members.
- Draw up a floor plan of where your furniture should be placed. This avoids confusion for you and your movers.
- Transfer memberships:
  - Church
  - Clubs
  - Civic organizations
- Notify insurance companies:
  - Health
  - Life
  - Auto
  - Home owners
- Check with insurance agent on coverage of life, car and household goods en route to new home.
- Obtain school records for children
- Obtain legal records
- Check to see if will must be rewritten when moving across state lines.
- Obtain medical records:
  - General practitioner
  - Dentist
  - Optometrist
  - Other doctors
- Have drug prescriptions refilled.
- Have car tuned-up for trip.
- Pack all valuables, jewelry, important papers (birth certificates, deeds) to take with you personally.